



## **2025 NATIONAL TOUCH LEAGUE** **COACH/ASSISTANT COACH - APPOINTMENT GUIDELINES**

### **1. Purpose**

1.1. The purpose of these guidelines is to ensure a fair and equitable process for the appointment of South Queensland Division Coaches and Assistant Coaches in all relevant divisions.

1.2 The focus for all appointments shall be the integrity of the Representative Program and its associated objectives.

1.3 It should be understood that Division Coaches and Assistant Coaches shall be offered positions based on their expression of interest, their current coaching record and their willingness to commit to assisting the Head Coach to fulfil their role, as outlined in the Division Coach/Assistant Coach Role Description & Responsibilities document.

1.4 Division Coaches and Assistant Coaches need to understand that their appointment shall be made in the interests of the Representative Program and as such they may be required to Coach in a division other than their preference.

### **2. Required Qualifications**

2.1 The minimum qualification required by a South Queensland Sharks Division Coach applicant is a TFA Talent Coach accreditation

2.2 The minimum qualification required by a South Queensland Sharks Assistant Coach applicant is a TFA Foundation Coach accreditation

2.3 You must have a valid Working with Children Blue Card or equivalent

### **3. Appointment Role & Responsibilities**

3.1 Division Coaches and Assistant Coaches will, at all times, be under the direction of the Head Coach and the South Queensland & Border Districts Management Team & Sports Performance Panel



3.2 Where possible and practicable, Division Coaches and Assistant Coaches will be required to assist the Head Coach to fulfil the responsibilities as outlined in the SOO Head Coach – Role Description & Responsibilities.

3.3 Open Teams Division Coaches will be appointed for a 2-year period.

3.4 All other Division Coaches and Assistant Coaches will be appointed for the 2025 NTL series only.

#### **4. Process**

4.1 SQBD will advertise for applications via their website on Monday 8 July 2024.

4.2 Applicants for coaching positions are required to have completed the on-line application form by 5pm Friday 9 August 2024.

4.3 The SQBD Sports Performance Panel will be responsible for the appointment of Head Coaches, as well as Division Coaches, Assistant Coaches and Managers for all teams.

4.4 Interviews will be conducted from 12-23 August 2024.

4.5 On endorsement by the SQBD Board, Head Coaches, Division Coaches, Assistant Coaches and Managers will be advised of their appointment prior to Sunday 31 August 2024.

4.6 South Queensland Sharks Team Management for all teams will be advertised on the SQBD website and Facebook Page on Monday 2 September 2024.

#### **5. Selection Criteria & Appointment**

5.1 Assistant Coaches shall only be required for interview when candidates cannot be split.

5.2 Primarily, Division Coaches and Assistant Coaches shall be appointed on the basis of their –

5.2.1 Demonstrated ability to provide leadership to a representative program in the relevant division.

5.2.2 Current Coaching record.





5.2.3 Relevant Coaching accreditation status.

## **6. Reporting**

6.1 The Division Coaches and Assistant Coaches will be required to complete a campaign review at the conclusion of the event.

6.2 The Division Coach and Assistant Coach will be subject to a Performance Review by the Sports Performance Panel during and at the conclusion of the event. This information will be kept on file by SQBD to be used for consideration on future appointments.

END.

